



BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms are in alignment with our Board Governance Policies; District Vision, Mission, Philosophy, and Values. We will begin each meeting reminding ourselves and our guests of our working commitments.

1. Check our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Follow the Waupaca Way – be prepared and stay informed; responsible; respectful; and safe
3. Ensure open, clear and correct communications, and maintain transparency – avoid surprises
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time and follow the agenda
6. Board decisions are based on our commitment to excellence in education, our mission and our values; when a Board decision is made, we accept and abide by the decision both publicly and privately – we accomplish more as a team
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

SCHOOL BOARD MEETING AGENDA

Tuesday, February 14, 2023 – 5:30 p.m.

Waupaca High School Community Room

Live Stream: <https://youtube.com/live/TbZYJxCQbsw>

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda." (See [Board Policy 0166](#))

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment (see [Board Policy 0167.3](#))
- VI. [Review of Board Meeting Norms](#)
- VII. Consent Agenda
 - A. Approval of Minutes
 1. [January 10, 2023, Regular Board Meeting](#)
 2. January 11, 2023, Expulsion Hearing
 3. [January 16, 2023, Board Retreat](#)
 4. [January 25, 2023, Personnel Committee Meeting](#)
 5. [January 25, 2023, Special Board Meeting](#)
 6. [February 1, 2023, Joint SDW Board of Education and CEC Governance Council Meeting](#)
 - B. Financial Reports
 1. [Understanding School District Financial Statements](#)
 2. [Accounts Payable](#)

3. [Cash Receipts](#)
 4. Treasurer's Report ([December](#) and [January](#))
 5. Budget to Actual Comparison by Fund Groups ([December](#) and [January](#))
- C. Personnel
1. Resignations
 - a. Patty Olson – WLC Custodian
 - b. [Kerrigan Schneider – WLC 3rd Grade Teacher](#)
 - c. Cassandra Rollins - WLC 2nd Grade Teacher
 2. Transfers/Changes – **2022-2023 School Year**
 - a. [Shawn Springstroh – WMS Custodian to WMS Lead Custodian](#)
 3. Transfers/Changes – **2023-2024 School Year**
 - a. [Amber Koski - WLC Early Childhood/W4K Special Education Teacher \(0.5 FTE\) and CEC W4K Teacher \(0.5 FTE\) to CEC W4K Teacher \(0.5 FTE\)](#)
(1) This will result in a 0.5 FTE reduction in Special Education Staffing
 - b. [Kelly Baumgart – 1.0 FTE W4K/WLC Speech Language Pathologist to 0.6 FTE W4K/WLC Speech Language Pathologist](#)
(1) This will not result in any change to staffing as we are looking to fill the 0.4 FTE portion of this position
 4. Job Share Agreements – **2023-2024 School Year** (Continuation of Current Agreements)
 - a. [Andrea Fossum-Grail and Tina Olson - WLC 1st Grade Teachers](#)
 - b. [Nancy Pulvermacher and Kareene Hansen – WMS 7th Grade Teachers](#)
 5. [Extra Curricular Coaches and Advisors – 2022-2023 School Year](#)
 - a. WHS Coaching Positions:
 - (1) [Lana Johnson – Varsity Boys Track](#)
 - (2) Bryan Fay - Asst. Boys Track
 - b. WHS Advisor Positions:
 - (1) Greg Smidt - Chess
 - c. WHS Volunteer Advisor Positions:
 - (1) Tyler Vander Velden – Robotics
 6. Salary Step Changes
 - a. [Courtney Gross – 3B0 to 3B6](#)
 - b. [Jessica Hauser 1B6 to 1B12](#)
 - c. [Stephanie Knuth – 15M12 to 15M18](#)
 - d. [Rebecca Liegl – 10M6 to 10M12](#)
 - e. [Anna Lussier – 10B24 to 10B30](#)
 - f. [Payton Mix – 3B24 to 3B30](#)
 - g. [Holly Olsen – 13M12 to 13M18](#)
 - h. [Tricia Price – 7M12 to 7M24](#)
 - i. [Shana Rogney – 20B30 to 20M](#)
 - j. [Brittany Schnobrich – 8M6 to 8M12](#)
 - k. [Crystal Vida – 7M6 to 7M12](#)
 - l. [Nichole Williams – 5B18 to 5M](#)
- D. [Renewal of CESA 5 Services Contract for 2023-2024](#)
- VIII. Communications
- A. School Counselor Recognition Week (February 6-10)
 - B. School Bus Driver Appreciation Week (February 13-17)
 - C. National FFA Week (February 18-25)
 - D. February is Career and Technical Education Month
 - E. [Donation to the WLC by Baysek Machines, Inc.](#)
 - F. [2022 Holiday Giving Season Report](#)
 - G. District Administrator's Report

- IX. Monitoring
 - A. [College and Career Readiness/Waupaca ACP](#)
- X. Administration
 - A. [2nd Friday in January Enrollment Count](#)
 - B. [Current and Projected Student Enrollment and Staffing Update](#)
 - C. [Staffing Changes for the 2023/24 School Year](#)
 - D. [ESSER III Update](#)
 - E. AGR Reports
 - 1. [Waupaca Learning Center](#)
 - 2. [Chain Exploration Center](#)
 - F. [Chain Exploration Center Mid-Year Performance Measure Review](#)
 - G. Approval of School Handbooks for 2023-2024 School Year
 - 1. [Waupaca High School](#)
 - 2. [Waupaca Middle School](#)
 - 3. [Waupaca Learning Center](#)
 - 4. [Waupaca 4K](#)
 - H. Move March 14th Regular Board Meeting to March 7th Due to Spring Break
- XI. Board Reports
 - A. Student Representative Report
 - B. School Visits or Other Board Reports
 - C. Upcoming Meetings and Other Activities
 - 1. [February 16, 2023 - Special Board Meeting - 5:30 p.m.](#)
 - 2. [February 27, 2023 - Special Board Meeting - 5:30 p.m.](#)
 - 3. [February 27, 2023 - WHS 2023 Academic Honors - 7:00 p.m.](#)
 - 4. March 7, 2023 – Regular Board Meeting – 5:30 p.m.
 - D. Personnel Committee
 - 1. [Recommendation to Approve Adding a New 1.0 Special Education Teacher \(with emphasis in Autism\) Positon at the WLC to Start as Soon as Possible.](#)
 - E. Joint School Board-Governance Council Charter School Contract Committee
- XII. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

* The Board utilizes a “Consent Agenda” to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

Board President – Stephen Johnson – 715-258-9530	Building & Grounds – Steve Klismet – 715-281-8951
Finance – Dale Feldt – 715-227-1984	Policy – Ron Brooks – 920-636-8991
Personnel – Betty Manion – 715-572-3362	Instructional – Molly McDonald – 715-281-7828
Student Services – Patrick Phair – 715-340-3895	

Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this meeting. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.

If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at slucas@waupacaschools.org, or by phone at (715) 258-4121, ext. 6011.